



Provider Access Policy

Date: November 2025

Review date: November 2026

Approved by the Advisory Board: December 2025

Linked with other policies:

- Data Protection
- Privacy Notice
- Equality and Diversity Policy

Signed:

Registered address: All Saints School (Lessingham) Limited. Company no: 10323174
Rookery Farm, Reynolds Lane, Potter Heigham, Great Yarmouth NR29 5LY

Version Control

Version	Date of review/change(s)	Page and paragraphs affected	Summary of update
New policy	November 2024		
V2	November 2025	P4 Previous providers	UTCN Norfolk added
		P4 Destinations of our students	Figures updated.
		P5 Opportunities for access	Added re. fortnightly newsletters providing information on post16 options; Student voice shaping the careers programme; spotlighting opportunities through Alumni in school and via our website.
		P5 table	Updated for2025/6
		P7 Impact of our provision	Compass Audit added

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to students at the school for the purposes of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Rationale

High quality careers education and guidance in school or college is critical to young people's futures. It helps to prepare them for the workplace by providing a clear understanding of the world of work including the routes to jobs and careers that they might find engaging and rewarding. It supports them to acquire the self-development and career management skills they need to achieve positive employment destinations. This helps students to choose their pathways, improve their life opportunities and contribute to a productive and successful economy.

As the number of apprenticeships rises every year, it becomes increasingly important that all young people have a full understanding of all the options available to them post-16 and post-18 including wider technical education options such as T-Levels and Higher Technical Qualifications.

Commitment

All Saints School is committed to ensuring there is an opportunity for a range of education and training providers to access students, for the purpose of informing them about approved technical education qualifications and apprenticeships. All Saints School is fully aware of the responsibility to set students on the path that will secure the best outcome which will enable them to progress in education and work and give employers the highly skilled people they need. That means acting impartially, in line with the statutory duty, and not showing bias towards any route, be that academic or technical.

All Saints School endeavours to ensure that all students are aware of all routes to higher skills and are able to access information on technical options and apprenticeships (The Department of Education, July 2021: "Baker Clause": supporting students to understand the full range of education and training options, and the Provider Access Legislation, January 2023).

Aims

All Saints School's policy for Access to other education and training providers has the following aims:
To develop the knowledge and awareness of our students of all career pathways available to them, including technical qualifications and apprenticeships.

To support young people to be able to learn more about opportunities for education and training outside of school before making crucial choices about their future options.

To reduce drop out from courses and avoid the risk of students becoming NEET (Young people not in education, employment or training).

Student Entitlement

All students in years 8-11 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;

- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- To understand how to make applications for the full range of academic and technical courses.

For students of compulsory school age these encounters are mandatory and there will be a minimum of two encounters for students during the 'first key phase' (year 8 to 9) and four encounters for students during the 'second key phase' (year 10 to 11).

These provider encounters will be scheduled during the main school hours and the provider will be given a reasonable amount of time to, as a minimum:

- share information about both the provider and the approved technical education qualification and apprenticeships that the provider offers
- explain what career routes those options could lead to
- provide insights into what it might be like to learn or train with that provider (including the opportunity to meet staff and students from the provider)
- answer questions from students

Meaningful provider encounters

One encounter is defined as one meeting/session between students and one provider. We are committed to providing meaningful encounters to all students using the 'Making it meaningful checklist'. Meaningful online engagement is also an option, and we are open to providers that are able to provide live online engagement with our students.

Previous providers

In previous terms/years we have invited/visited the following providers from the local area to speak to our students:

- East Norfolk Sixth Form
- City College Norwich
- Access Creative College
- Paston College
- Easton College
- East Coast College (Great Yarmouth)
- UTCN Norfolk

Destinations of our students

Last year our year 11 students moved to range of providers in the local area after school:

- Access Creative college (10%)
- City College Norwich (10%)
- Easton College (20%)
- East Coast College Great Yarmouth/ACE (*Action Community Enterprises*) *apart of East Coast* (20%)
- East Norfolk Sixth Form (Gorleston) (20%)
- Paston College (36.4%)

Management of Provider Access Requests

Procedure

A provider wishing to request access should contact Miss K King (Operations Manager) or Mr J Morton & Mrs M Urry (IAG leaders)
Telephone: 01692 582083

Opportunities for access

All Saints School offers the six provider encounters required by law (marked in bold text) and a number of additional events, integrated into the school careers programme.

We will offer providers an opportunity to come into school/or plan visits offsite to speak to students and/or their parents/carers. Throughout our fortnightly newsletters we provide information on post16 options to all students, parents/carers. Student voice is also captured throughout to shape the careers programme, we also spotlight opportunities through Alumni in school and via our website.

Please speak to our Operations Manager or IAG Leaders to identify the most suitable opportunity for you.

	Autumn Term	Spring Term	Summer Term
Year 8	<ul style="list-style-type: none"> Access to careers adviser Sustainability week Introduction to all careers software 	<ul style="list-style-type: none"> Access to careers adviser IAG through 'Help You Choose' Career Pilot National Careers Websites Careers/IAG week – outside speakers and presentations British Army event 	<ul style="list-style-type: none"> Access to careers adviser Tour of UEA Norwich
Year 9	<ul style="list-style-type: none"> Access to careers adviser Weekly Catering sessions at East Coast College – <i>tour of college prior to starting</i> Sustainability week KS3 Parents evening WEX Talks online 	<ul style="list-style-type: none"> Access to careers adviser Catering at East Coast College continues IAG through 'Help You Choose' Career Pilot National Careers Websites KS4 Options Evening Careers/IAG week – outside speakers and presentations WEX talks online 'Festival of Knowledge' Careers Event Norwich 	<ul style="list-style-type: none"> Access to careers adviser Catering at East Coast College continues WEX talks online Tour of UEA Norwich
Year 10	<ul style="list-style-type: none"> Access to careers adviser Catering, Construction/Motor, Hair + Beauty routes at East Coast College/local employer KS4 Parents evening / 	<ul style="list-style-type: none"> Access to careers adviser Catering, Construction, Hair + Beauty routes at East Coast College/local employer IAG through 'Help You Choose' Career Pilot National Careers Websites 	<ul style="list-style-type: none"> Access to careers adviser Catering, Construction, Hair + Beauty routes at East Coast College/local employer College visits/open days

	<ul style="list-style-type: none"> • College visits/open days • Sustainability week • Access to ASDAN / AQA units awards • WEX Talks online • UTCN talks 	<ul style="list-style-type: none"> • KS4 Parents Information evening • Norfolk Careers Festival • Careers/IAG week – outside speakers and presentations • Access to ASDAN / AQA units awards • WEX Talks online 	<ul style="list-style-type: none"> • Access to ASDAN / AQA units awards • WEX Talks online • Tour of UEA Norwich • Post16/Higher Education school visit
Year 11	<ul style="list-style-type: none"> • Access to careers adviser • Catering, Construction/Motor, Hair + Beauty routes at East Coast College/Local Employer • KS4 Parents evening • IAG through Help You • Choose • Career Pilot • National Careers Websites • College visits/opening evenings • Support with Post 16 college interviews • Sustainability week • Post16/Higher Education school visit 	<ul style="list-style-type: none"> • Access to careers adviser • Catering, Construction, Hair + Beauty routes at East Coast College/Local Employer • KS4 Parents Information evening • Careers/IAG week – outside speakers and presentations • Life skills – work experience preparation sessions within lessons • Support with Post 16 college interviews 	<ul style="list-style-type: none"> • Access to careers adviser • Catering, Construction, Hair + Beauty routes at East Coast College/Local Employer • Life skills – work experience week Transition Support internal and external with colleges/sixth forms and our EHCP coordinator, where necessary • Summer Buddy Scheme • Exams Results Day Support with enrolment days • Confirmation of post 16 education destination for all students • Work experience weeks

Parents and Carers

Parents/carers are encouraged to attend as many post-16 open events as possible that are advertised via HelpYouChoose events page, virtual experience are also sent home via our newsletter.

Premises and Facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Operations Manager or IAG leads.

Meaningful online engagement is also an option, and we are open to providers that are able to provide live online engagement with our students.

Providers are welcome to leave a copy of their prospectus or other relevant course literature with our Careers Leader for students to access in the school library and their form rooms which are available to all students throughout the day.

Impact of Our Provision

We are able to measure the impact of our provision through our destination data as it reflects that 100% of our students continue in full time education, training or employment. The Compass audit tool is used to ensure that our IAG/Careers provision is effective.

Student progress calls are made between October – November with all post16 providers in order to check enrolment and for any additional support needed to avoid any risk of NEET.

Complaints:

Any complaints with regards to provider access can be raised following the school complaints procedure or directly with The Careers & Enterprise Company via provideraccess@careersandenterprise.co.uk